Archwilio Cymru
Audit Wales

Cyfeirnod: IR826

Dyddiad cyhoeddi: 09 Mehefin 2022

Cofrestr Gontractau

Ysgrifennaf mewn ymateb i'ch cais am wybodaeth dyddiedig 10 Mai 2022, lle gofynnoch am wybodaeth ynghylch ein Cofrestr Gontractau.

Er hwylustod, rwyf wedi atgynhyrchu eich cwestiwn isod mewn print trwm ac wedi nodi ein hymateb cyfatebol.

Dylai'r gofrestr gontractau LAWN ddangos holl gontractau presennol/byw'r sefydliad. Hoffwn i'r gofrestr arddangos y colofnau/penawdau canlynol:

1. **Cyfeirnod y Contract -Y cyfeirnod unigryw sy'n gysylltiedig â'r contract.**
2. **Teitl y Contract**
3. **Categori Caffael –Nodwch enw categori'r contract, hoffwn wybod o dan ba gategori y mae'r contract.**
4. **Enw'r Cyflenwr**
5. **Gwariant (Cyfanswm, Bob blwyddyn neu werth y contract)**
6. **Hyd y Contract**
7. **Estyniadau i'r Contract**
8. **Dyddiad Dechrau'r Contract**
9. **Dyddiad Dod i Ben y Contract**
10. **Disgrifiad o'r Contract [A fyddech cystal â rhoi cymaint o fanylder â phosibl i mi.]**
11. **Perchennog y Contract (y Person sy'n rheoli'r gofrestr gontractau)**
12. **Codau'r Eirfa Gaffael Gyffredin (CPV)/Pro-Class**

Manylion Cyswllt ar gyfer Data Contractau/rhyngwyneb rhaglennu cymwysiadau (API)

1. A allwch chi hefyd roi manylion cyswllt y person sy'n gyfrifol am y gofrestr gontractau wirioneddol neu rywun sy'n gyfrifol am API i mi? [Enw, Teitl Swydd, Ffôn, Cyfeiriad E-bost] Rhowch deitl gwirioneddol ei swydd i mi o leiaf.

(Ystyr API yw "set o swyddogaethau a gweithdrefnau sy'n galluogi creu cymwysiadau sy'n cyrchu nodweddion neu ddata system weithredu, cymhwysiad neu wasanaeth arall.")

PWYSIG

1. Os oes gan y sefydliad system CRM neu system debyg, dylai fod cyfleuster i lawrlwytho a thynnu data am gontractau.

2. Gallwch anfon Gwe-gyswllt ataf i borth i lawrlwytho’r gofrestr gontractau, gwnewch yn siŵr bod holl gontractau’r sefydliad yn cael eu darparu; wrth wneud ymchwil flaenorol, rwyf wedi canfod mai dim ond cyfran fach o'u holl gontractau y mae'r rhan fwyaf o sefydliadau wedi'u lanlwytho.

3. Ar gyfer y sefydliadau hynny sy'n bwriadu gwneud eithriad ynghylch gwariant, mae'r wybodaeth am wariant yr wyf wedi gofyn amdani yn ffigur cyffredinol ac nid wyf yn gofyn am ddadansoddiad cyflawn o'r gwasanaethau sy'n ymwneud â'r gwariant.

Rhowch ffeil y gofrestr gontractau i mi ar fformat Excel.

Rydym yn cadw rhywfaint o wybodaeth sy'n cyfateb i'r disgrifiad o'r wybodaeth y gofynnwyd amdani uchod, ac mae taenlen wedi'i hatodi sy'n cynnwys yr wybodaeth a gedwir. Sylwch nad ydym yn cofnodi cod CPV.

Mae’r holl gontractau yn cael eu rheoli gan ein Hadran Gwasanaethau Busnes yn Archwilio Cymru, 24 Heol y Gadeirlan, Caerdydd, CF11 9LJ, Business.Services@audit.wales, 02920 320500.

Os oes gennych unrhyw ymholiadau, neu gwestiynau ynghylch y modd yr wyf wedi ymdrin â’ch cais, mae croeso i chi gysylltu â mi.

Yn gywir,
Y Swyddog Gwybodaeth

	Contract Information				Enter Dates - format dd/mm/yyyy		calculated				Enter Contract Review Period Required		Calculated	Calculated	Termination Notice (Days)		
Contract Ref.	Procurement Category	Contract Name	Client number	Client Name	Start	Initial / Extension Expiration Filter by colour: White = expired Red=0-3 months to expiry Yellow(yellow)=4-6 months to expiry Green = 7-9 months to expiry Blue= >9 months to expiry	months to expiry	Initial Contract Term	Extension Options Available	Extension Options Taken and Expiry Date Changed?	Days	Month	Contract Review Date	Days To Expiration	Filter on font colour - red termination notice due	Annual Contract Value inc. Extensions (ex VAT)	Total Contract Value inc. Extensions (ex VAT)
	Audit Services	Quality Monitoring for audit work	C01409	ICAEW	01/10/2020	30/10/2023	4	3 years	3 years, agreement does			9	30/01/2023	127	90	30,000	120,000
	Audit Services	Internal Audit Services to WAO	C00146	Pricewaterhouse Coopers	09/01/2017	30/06/2022	-1	4 years.	contract aligned to			6	30/12/2021		90	64,000	215,000
	Audit Services	External Audit Services - NAWC	C01446	RSM	01/11/2018	31/10/2022	-1	4 years	n/a			12	31/10/2021		90	£38,500	154,000
	Audit Services	CIPFA Subscription	C00469	CIPFA	01/04/2022	31/03/2023	-1	1 year	n/a			3	31/12/2022		90	47,000	47,000
	Insurance Services	WAO insurance broker	C01584	Aon Risk Solutions (Insurance)	20/09/2018	20/09/2022	-1	2 years	2 year (1+1 extension)	Both		9	20/12/2021		90	3,500	14,000
	Insurance Services	Personal Accident & Travel Paid via Broker (AON)	C01460	Aon Risk Solutions (Insurance)	01/04/2019	31/03/2023	-1	2 years	renewal annually through broker CCS contract			6	01/10/2022		90	33,000	132,000
	Insurance Services	Computer (via broker)	C01584	Aon Risk Solutions (Insurance)	01/04/2019	31/03/2023	-1	2 years	renewal annually through broker CCS contract			6	01/10/2022		90	3,000	12,000
	Insurance Services	Crime	C01584	Aon Risk Solutions (Insurance)	01/04/2019	31/03/2023	-1	2 years	renewal annually through broker CCS contract			6	01/10/2022		90	14,000	56,000
	Insurance Services	Combined Liability Insurance	C01584	Aon Risk Solutions (Insurance)	01/04/2019	31/03/2023	-1	2 years	renewal annually through broker CCS contract			6	01/10/2022		90	3,000	12,000
	Legal Services	Legal Advice - Employment Law	C01657	Blake Morgan LLP	21/03/2022	20/03/2025	20	3 years	12-month extension			6	20/09/2024	627	90	12,000	88,000
	Legal Services	Legal Database	C01579	Thomson Reuters (Westlaw)	01/04/2022	31/03/2025	21	3 years	n/a			6	01/10/2024	638	30	6,400	18,100
	Legal Services	Legal Advice and Related Services	C01639	Bates Wells Braithwaite	26/06/2019	30/06/2022	-1	3 years	2 years extension (1+1)			6	30/12/2021		90	40,000	102,000
	Legal Services	Legal Advice and Related Services	#N/A	Acuity Law Ltd	26/06/2019	30/06/2022	-1	3 years	2 years extension (1+1)			6	30/12/2021		90	0	0
	HR, Health & Wellbeing Benefits	Employee Benefit - Childcare	C02072	CCV Edenred (UK Group) Ltd	19/04/2021	18/04/2024	9	3 years	n/a			6	18/10/2023	295	30	14,000	42,000
	HR, Health & Wellbeing Benefits	Health Screening	C01683	Wellness International Ltd	01/01/2022	31/08/2022	-1	8 months	n/a			3	31/05/2022		90	4,000	4,000
II	HR, Health & Wellbeing Benefits	Employee Assistance	C01644	Care First	01/10/2019	30/09/2022	-1	1 year	3 years (1+1+1)	24 months and		3	30/06/2022		90	300	1500
	HR, Health & Wellbeing Benefits	Occupational Health Services	C01929	Insight Workplace Health	01/09/2019	31/08/2022	-1	2 year	2 years (1+1)	12 months and		6	03/03/2022		90	1,260	6,500
	HR, Health & Wellbeing Benefits	Cycle to Work Scheme	C02079	C2W Edenred (UK Group) LTD	19/04/2021	18/04/2024	9					6	18/10/2023	295	90	0	0
	HR, Health & Wellbeing Benefits	Charity Donations	#N/A	Charities Trust (via Edenred)	19/04/2021	18/04/2024	9	3 years	n/a			6	18/10/2023	295	90	0	0
	HR, Health & Wellbeing Benefits	WAO Pensions	C01554	MyCSP Limited	01/04/2010	31/12/2022	-1	See notes	See notes	See notes		3	01/10/2022		30	7,000	7,000
	HR, Health & Wellbeing Benefits	Security Clearances	C01736	Ministry of Defence	01/04/2014	31/12/2022	-1					3	01/10/2022		30	5,400	5,400
	Learning, Development & Training	Core Skills Training	C01805	University of South Wales	01/04/2019	31/10/2022	-1	18 months	up to 2 years (+1+1)	All extension's		6	01/05/2022		90	13,500	60,000
	Learning, Development & Training	Core Services Training for Trainees	C01485	Worth Consulting Ltd	13/06/2017	12/06/2023	-1	4 years	2 years	24 month		9	12/09/2022		90	22,000	135,000
	Learning, Development & Training	ACA professional study for trainees	C01522	Kaplan Financial	05/07/2017	04/07/2022	-1	4 years	Option to extend	One 12 month		6	04/01/2022		30	162,000	510,000
	Learning, Development & Training	Tier 1 - facilitation, coaching and	C01914	Elevate BC Ltd	01/02/2022	31/01/2024	7	2 years	2 years (+1+1)			6	31/07/2023	218	90	8,300	32,000
	Learning, Development & Training	Health, Safety, and HR training courses	C02041	Ideagen Gael Limited	01/09/2021	31/08/2023	2	2 years	n/a			6	03/03/2023	68		18,600	40,000
	Travel, Accommodation & Venues	Travel Management Services	C01480	Capita Travel and Events	15/12/2020	26/02/2023	-1	2 years	Final extension	RM6106		6	26/08/2022		90	15,500	92,000
	Travel, Accommodation & Venues	Lone worker GPS fobs rental	C01909	Lone Worker solutions	03/06/2019	02/06/2022	-1	3 years	n/a		0	6	02/12/2021		90	1,200	5,000
	Communication Services	Design & delivery of WAO people	C01922	BMG Research Ltd	19/07/2019	31/07/2022	-1	1 year	2 year (1+1)	2nd year taken		6	31/01/2022		90	27,000	58,000
	Communication Services	WAO External Printing requirements	#N/A	Various Newport City Council DPS	06/04/2021	05/04/2025	21	4 years	TBC			6	05/10/2024	642	90	0	0
	Communication Services	Speech and Reading Support to Online Content	C01843	ReadSpeaker Ltd	31/07/2021	30/07/2022	-1	1 year	n/a			3	30/04/2022		60	945	£788.00
	Communication Services	Media Access	C01505	Newspaper Licensing Agency Ltd	24/10/2021	23/10/2022	-1	1 year	n/a			3	23/07/2022		30	2,400	£2,400.00
	Communication Services	Social Media Management Tool	C01858	Hootsuite Inc	28/09/2018	27/09/2022	-1	1 year	2 year (1+1	Both		6	27/03/2022		90	6,700	20,000
	Communication Services	Translation Software	#N/A	Memsource	30/03/2021	29/03/2023	-1	2 years	n/a			2	29/01/2023			4,700	9,400
	Communication Services	Media Monitoring	C02075	Press Data Ltd	01/02/2021	31/01/2023	-1	2 years	2 year (1+1			6	31/07/2022		90	9,900	40,000
	Communication Services	Translation Services (NPS	#N/A	Various	01/11/2018	31/10/2022	-1	4 years	n/a			6	01/05/2022		90	60,000	360,000
	Core IT Systems	Hosted HR Software System with Support	C01479	MHR International UK Limited	28/09/2018	30/09/2022	-1	2 years	2 year (1+1 extension)	Both extensions		9	30/12/2021		90	39,000	125,000
	Core IT Systems	Fully Managed Payroll Solution	C01589	CGI IT UK Limited	01/11/2020	31/10/2022	-1	2 years	2 year (1+1 extension)			9	31/01/2022		90	20,000	34,000
	Core IT Systems	Expenses System	C01597	Allocate Software Ltd	22/05/2018	21/05/2023	-1	3 years	2 year (1+1 extension)	2 years		9	21/08/2022		90	9,800	40,000
	Core IT Systems	Finance System	C01773	Kick ICT Group	16/11/2017	15/11/2022	-1	4 years	12 month extension			9	15/02/2022		90	12,800	58,000
	Operational & Corporate	Resoource Mgt System		Hub Planner	20/12/2021	19/12/2026	41	5 years	5 x 12 month			9	19/03/2026	1256	30	25,000	125,000
	Operational & Corporate	Audit Management Software -	C01613	Ideagen Kai Limited	01/02/2021	31/12/2022	-1	2 years	Single tender action			6	01/07/2022			54,000	108,000
	Operational & Corporate Software/S	Cynefin Centre Government	C01719	Cognitive -Edge Ltd	01/11/2021	31/10/2024	16	3 years	2 year (1+1			3	31/07/2024	488	90	8,600	43,000
	Operational & Corporate Software/S	Sharepoint design and consultancy	C01746	Deltascheme Limited	10/08/2020	10/08/2022	-1	2 years	2 year (1+1 extension)			6	10/02/2022		90	0	0
	Operational & Corporate Software/S	New Sharepoint Requirement	C01746	Deltascheme Limited	14/12/2020	13/12/2022	-1	2 years	2 year (1+1 extension)			6	13/06/2022		90	41,000	180,000
	Operational & Corporate Software/S	Room Booking Software	C01762	Essential Computing	01/10/2017	31/12/2022	-1	4 years	n/a			9	31/03/2022		90	2,800	12,000
	IT Comms & Licensing	WAO Broadband (PSBA)	C01421	BT	05/06/2009	31/03/2023	-1	On-going					31/03/2023		90	15,700	£15k on-going - data network linking public sector organisations in Wales
	IT Comms & Licensing	Microsoft Enterprise Licensing		Phoenix Software	30/04/2022	30/04/2025	22	3-years	n/a			3	30/01/2025	667	30	82,000	£246,000
	IT Comms & Licensing	PSTN routing for Teams	C02049	Gamma Network Solutions	01/02/2021	31/01/2023	-1	2 years	2 year (1+1 extension)			6	31/07/2022		90	21,600	£86,400
	IT Comms & Licensing	Provision of Smartphones and MiFi	C02068	Class Networks	15/07/2021	14/07/2023	0	2 years	12-months			3	14/04/2023	21	90	33,000	100,000
	Office Supplies & Equipment	Multi Functional Devices (MFD)	C01764	Canda copying Ltd	03/01/2022	02/01/2025	18	3 years	An option to extend			6	02/07/2024	549	90	21,000	85,000
	Office Supplies & Equipment	Rental of franking machine	C01517	Kane Mailing Systems Ltd	15/03/2016	15/06/2022	-1	6 years				6	15/12/2021		90	450	2,700
	Office Supplies & Equipment	Rental of franking machine	C02034	CF Corporate Finance Ltd	26/06/2020	05/02/2026	31		linked to Kane -			6	05/08/2025	942	90	1000	6,000
	Office Supplies & Equipment	Courier services - all offices	C01412	Parcelforce Worldwide	22/02/2018	16/08/2022	-1	4 years				3	16/05/2022		90	8,000	32,000
	Office Supplies & Equipment	Letter Services	C01434	Royal Mail Group PLC	01/02/2021	31/01/2023	-1	2 years	See notes			3	31/10/2022		30	1,200	2,400
	Office Supplies & Equipment	Offsite Records Storage	C01808	Restore Records Management	01/05/2021	31/03/2023	-1	2 years	12 months	Not yet.		3	31/12/2022		90	8,000	25,000
	Office Supplies & Equipment	Water dispensing machines	C02081	BWT UK LTD	01/10/2021	31/03/2024	9	4 years	n/a	n/a		6	01/10/2023	278	90	1,200	£4,800
	Office Supplies & Equipment	Stationery and Paper Supplies	C01745	Lyreco Uk Ltd	01/02/2017	15/01/2023	-1	2 years	3 years	3 year		3	15/10/2022		90	3,500	£18,000
	Facilities - Leases	Lease - Penllergaer	C00106	Welsh Government	19/04/2017	18/04/2023	-1	5 years				12	18/04/2022		180	55,000	TBC
	Facilities - Leases	Lease - Cathedral Road	C01847	Hartnell Taylor Cook LLP	25/03/2008	25/03/2023	-1	15 years				12	25/03/2022		90	400,000	TBC
	Facilities - Leases	Lease - Abergele	C01661	North Wales Techology Park	23/03/2016	21/02/2026	31	10 years (break	new break Sep 23 (6			12	21/02/2025	958	90	36,000	TBC
	Facilities - Energy	Electricity Supply - Cathedral Road	C01474	EDF Energy	14/08/2019	01/10/2023	3	4 years	NPS / CCS contracts			6	01/04/2023	98	90	55,000	220,000
	Facilities - Energy			WPD (Maybe on EFD invoices?)	01/04/2022	31/03/2023	-1	1 year	NPS / CCS contracts			3	31/12/2022		90	0	0
	Facilities - Energy	Electricity Supply - Penllergaer	C01474	EDF Energy	14/08/2019	01/10/2023	3	4 years	NPS / CCS contracts			6	01/04/2023	98	90	Inc in row 64	Inc in row 64
	Facilities - Energy	Gas Supply - Cathedral Road	C02050	Total Gas & Power Ltd	14/08/2019	01/10/2023	3	4 years	Transfer to Total			6	01/04/2023	98	90	1,300	5,200
	Facilities - Maintenance	Maintenance of automatic front	C02054	Ceaton Security Services Ltd	01/02/2021	31/03/2023	-1	2 years	None			3	31/12/2022		90	750	1,500
	Facilities - Maintenance	Lift maintenance of passenger lifts	C02060	Jackson Lift Services Limited	01/04/2021	31/03/2023	-1	2 years	n/a			3	31/12/2022		90	3,500	7,000
	Facilities - Maintenance	Maintenance of Air Conditioning	C01911	CRL GROUP	01/04/2021	31/03/2023	-1	2 years	n/a			3	31/12/2022		90	1,100	2,200
	Facilities - Maintenance	Maintenance of Air Conditioning	C01895	Pole to Pole	01/04/2022	31/03/2023	-1	12 months	n/a			3	31/12/2022		90	0	0
	Facilities - Maintenance	Maintenance of Air Conditioning	C01398	Action Air Conditioning	01/08/2019	31/07/2022	-1	3 years	n/a			6	31/01/2022		90	12,200	36,000
	Facilities - Maintenance	Cleaning services - Cathedral Road	C02067	Supacleen Limited	07/06/2021	31/03/2023	-1	2 year	n/a			3	31/12/2022		90	45,000	90,000
	Facilities - Maintenance	Cleaning Services - Abergele	C01690	Cleaner Care Ltd	27/06/2021	31/03/2023	-1	21 months	n/a			3	31/12/2022		90	15,000	27,000
	Facilities - Maintenance	External Cleaning Services	C02069	Landcraft Projects Ltd	01/06/2021	31/03/2023	-1	21 months	1 year			3	31/12/2022		90	20,000	37,000
	Facilities - Maintenance	Water Services (Legionella)	C01556	J & D Water Consultants	01/02/2021	31/03/2023	-1	26 months	None			3	31/12/2022		60	1,500	3,000
	Facilities - Maintenance	Plumbing Services		J & D Water Consultants	03/01/2022	02/01/2024	6	24 months	1 year			3	02/10/2023	189	30	3,000	3,000
	Facilities - Maintenance	Computer removal and recycling	C00648	Stone Computers Ltd	25/04/2018	31/03/2023	-1	On-going				3	31/12/2022		90	0	0
	Facilities - Maintenance	Office Equipment Removal	C01496	Fox Business Moving & Storage	01/03/2019	31/03/2022	-1	1 year	2 year	Extended to		3	31/12/2021		90	2,900	9,000
	Facilities - Maintenance	Confidential waste collection - all	C01757	estore Datashred (Data Solutions 201	01/02/2021	30/09/2023	3	3 years	None			6	30/03/2023	97	90	700	2,500
	Facilities - Maintenance	General, Recycling and Food Waste	C02004	Veolia	17/12/2019	30/11/2022	-1	3 years	1 year			6	30/05/2022		90	2,100	8,500
	Facilities - Maintenance	Hygiene units - Abergele	C01418	PHS Group	15/03/2021	14/03/2023	-1	2 years				3	14/12/2022		90	300	600
	Facilities - Maintenance	Hygiene units / washroom services -	C01418	PHS Group	06/08/2019	07/08/2022	-1	3 years		3 months		3	07/05/2022		90	700	1,500
	Facilities - Maintenance	Maintenance and monitoring of	C02070	Securitas Security Services UK Ltd	05/06/2021	04/06/2023	-1	2 year	n/a	n/a		6	04/12/2022		90	3,900	8,000

Facilities - Maintenance	Security services at Cathedral Road	C01415	Securitas Security Services (MS) Ltd	01/04/2021	31/03/2023	-1	2 years	n/a	n/a	3	31/12/2022		90	20,000	40,000
Facilities - Maintenance	Keyholding, patrol and response	C01547	G4S Secure Solutions UK Ltd	25/06/2021	24/06/2022	-1		See notes		3	24/03/2022		90	500	500
Facilities - Maintenance	Annual maintenance of Fire	C02070	Securitas Security Services UK Ltd	01/04/2021	31/03/2023	-1	2 years	n/a	n/a	3	31/12/2022		90	Inc in row 84	Inc in row 84
Facilities - Maintenance	Intruder Alarm - Annual monitoring	C01679	Snowdonia Fire Protection Ltd	01/08/2021	31/07/2023	1	2 year			3	01/05/2023	38	90	1,800	3,600