

Reference: IR733

Date issued: 12 March 2020

Printers/Printing devices & consumables

I am writing in response to your request for information below dated 13 February 2020 in which you requested information regarding printers/printing devices & consumables.

For ease of reference, I have reproduced your questions below and set out our corresponding responses.

1. Please state the number of printers currently within the organization, including a breakdown of number MFD's, printers & photocopiers.

We have 35 devices, all are multifunctional.

2. Please state the number of devices that are A3 compatible.

21 devices are A3 compatible.

3. What percentage of your fleet is printed in colour vs mono?

We do not hold this information.

4. In terms of usage, what are your average monthly page volumes for the previous 12 months?

We do not hold this information.

5. Who are the main manufacturers for the printers (hardware)?

Ricoh

6. Who is your preferred supplier for Hardware?

Canda Copying Limited

7. Who are the main supplier(s) of print consumables (Toner, spares, etc)?

Canda Copying Limited

8. What is the approximate spend on printers and consumables during the last year?

Approximately £26,000.

9. What Framework (if any) do you use for your print consumables (toners, inks)

NPS: Supply of Multi-Functional Devices (MFD) and Associated Services

10. What are the start and end dates for the managed print contract in your organization (if applicable to the MFD's)?

01/11/2017 – 31/10/2021

11. Which procurement route or framework was used to procure this service?

NPS: Supply of Multi-Functional Devices (MFD) and Associated Services

12. The named person and their role in your organization in charge of the procurement for Print Hardware

13. The named person and their role in your organization in charge of any managed print contracts.

14. The named person and their role in your organization in charge of procurement for Print supplies (toner and ink)

Procurement is dealt with through our Business Services Team who may be contacted at Business.Services@audit.wales

If you have any queries, or questions about my handling of your request, please do not hesitate to contact me.

Yours sincerely

Information Officer